

Rates

- **Payment by due date**
 - ◆ Pick up before 4:00pm: \$5
 - ◆ Pick up between 4:00 - 5:30pm: \$10
- **Payment after due date**
 - ◆ Pick up before 4:00pm: \$10
 - ◆ Pick up between 4:00 - 5:30pm: \$15
- If child is picked up after 5:30 when the program ends a late fee of \$10 fee will be charged.

Communication

- All registration forms and calendars will be available on the school website or in the school office.
- **For any information, questions, or concerns please contact Melanie Bream in the school office.**
 - ◆ P: (716) 633-7441 ext. 301
 - ◆ E: mbream@nativityofmaryschool.org



Nativity of the Blessed Virgin Mary
8550 Main Street
Williamsville, NY 14221

Kids Club 2011/2012

Important Parent Information





Nativity of the Blessed Virgin Mary
Kids Club 2011/2012

Dear Parents:

It is always exciting to begin a new academic year and we are especially looking forward to another year of our afterschool program, Kid's Club.

Kid's Club is a quality and affordable answer to your afterschool needs. The Kid's Club program is run from dismissal until 5:30 pm every day when school is in full session.

Please read the procedures that follow as a number of changes have been made to our registration process. All major changes are in red. Many of these changes have been made to ensure the safety of the children and to ease the administrative process.

We look forward to seeing you on 9/7/11, the first day of school and Kid's Club. If you have any questions do not hesitate to contact us by calling the school office at 633-7441 ext. 301.

Sincerely,

Melanie Bream

General Information

- Kids Club will start on the first day of school 9/7/11.
- The program will be broken up into two groups; Pre-K and K-8th.
- **For safety reasons, each group will have a maximum of 12 participants.**
- Your child needs to be sent with a drink and snack. Please remind them to not share.

Registration & Payment

- To register for this program a Registration form must be completed.
- For each month your child attends a completed calendar with payment must be submitted to the school office.
- **Calendars that are turned in by the due date will pay a lower daily rate. Calendars received after the due day will pay a higher daily rate.**
- Parents that need care on an "as needed basis" will need to call the office as soon as possible to see if space is available. If space is available your child can attend but payment must be made when picking them up. Payment will be at the higher rate.
- If more than one child from your family attends you will receive a discount of 50% for each additional child.
- Attendance will be verified after the month is over. Any days your child was absent, a credit will be given.
- When making a payment you can either visit Melanie Bream in the school office or leave it with the Kids Club staff.
- If you would like a receipt you will need to see Melanie Bream in the office.
- If leaving payment with Kid's Club staff or sending it in with your child you must place your payment and calendar in a sealed envelope. On the outside of the envelope please put Kid's Club, your child's name, and the amount you are paying.
- A "No pay, No stay" policy is in effect. All family accounts must be current to attend this program.

